



**Blue Mountain Community College**  
*Administrative Procedure*

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**Procedure Title:** Course Numbering  
**Procedure Number:** 07-2003-0021  
**Board Policy Reference:** IV.B.  
**NWCCU Standard:** 2.C.1

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**Accountable Administrator:** Chief Academic Officer  
**Position responsible for updating:** Director, Instructional Support Services  
**Original Date:** December 2003  
**Date Approved by College Planning Council:** 03-08-23  
**Authorizing Signature:** *signed original on file*  
**Date Posted on Web:** 03-08-23  
**Revised:** 03-08-23      **Reviewed** 02-08-23

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**Purpose/Principle/Definitions:**

All lower division transfer courses and professional/technical non-transfer courses are taught as college level classes.

**Guidelines:**

Courses with letter prefixes apply toward degrees and certificates. Courses with decimal points in them and courses with numbers below 100 are not college transfer courses. Courses with 100 and 200 numbers are generally college-transfer courses.

Courses which are included in the statewide common course numbering initiative shall comply with state requirements.

