

Procedure Title: Copyrights and Patents
Procedure Number: 03-2005-0020
Board Policy Reference: IV.A. General Executive Direction
NWCCU Standard:

Accountable Administrator: President
Position responsible for updating: Chief Human Resources Officer
Original Date: 12-16-05
Date Approved by Cabinet: 01-31-06
Authorizing Signature: *Signed original on file*
Dated: 01-31-06
Date Posted on Web: 07-15-09
Revised: 07-09
Reviewed: 07-13

Purpose/Principle/Definitions:

The President asserts the College's proprietary rights to publications, instructional materials, and other devices prepared by College employees during their paid work time. The President also recognizes the importance of encouraging its professional staff to engage in professional writing, research, and other creative endeavors. Publications, articles, materials, models, and other items produced by College personnel for College use with College time, money, and facilities as part of an employee's job responsibilities remain the property of the College.

The College will apply for copyrights and patents when deemed appropriate by the President. Employees will be expected to cooperate in the College's efforts.

In the event that an employee produces items described above partly on his/her own time and partly on College time, the College reserves the right to claim full ownership. The employee, however, may petition the College for assignment of copyright or patent rights. Employees will not attempt to copyright or patent such items without the knowledge and consent of the President.

Legal References:

Copyrights, Title 17, as amended, United States Code; 19 CFR part 133 (2000).
Patents, Title 35, as amended, United State Code.
BMFA Bargaining Agreement