

Bradley Wayne Holden

113 Main Street PO Box 394 Helix, Oregon 97835 541-310-1155 bholden113@gmail.com

Professional Experience

Blue Mountain Community College, Pendleton, Oregon

Associate Vice President, Information Technology February 2014 – Present

- Oversees the recruitment and screening of candidates for employment in the Information Technology (IT) Unit in accordance with established policies; ensures that each new hire is evaluated for retention or recommends termination at the end of his/her probationary period.
- Ensures that instructional, communications, business, and other hardware and software systems and networks are maintained in the highest state of readiness and availability; provides for equipment redundancy, backup capability, and emergency power.
- Ensures that administrative and operational procedures for IT are developed, implemented, and periodically reviewed.
- Leads the development of IT Unit budgets, and works cooperatively with other units in the college to develop an integrated budget; provides for the effective control of approved IT Unit budgets.
- Leads a periodic technology-needs assessment in collaboration with the user and technical communities of the college, and recommends the adoption of new technologies. Participates as a member of the senior management team to integrate technology needs into planning at the institution-level, with primary responsibility for developing, communicating, implementing, and updating an IT Master Plan; ensures the alignment of the IT Master Plan with the college's Mission, Core Themes, and Objectives.
- Oversees all aspects of IT operations, including capacity, resource, and deployment planning for all communications and computer equipment, systems, and networks; exercises the overall responsibility for the design and maintenance of the Help Desk system and for the performance of the IT element of the Help Desk.
- Exercises the authority for planning, scheduling, organizing, directing, and controlling major IT projects.
- Establishes and maintains collaborative relationships with regional educational institutions, businesses, industries, vendors, and public agencies to remain abreast of current and emerging technology issues, challenges, opportunities, solutions, and best practices.

Blue Mountain Community College, Pendleton, Oregon

Communication Technology Supervisor June 2010 – February 2014

- Directs the purchase, installation, maintenance, and operation of the district-wide telecommunications network services, video conferencing systems, multi-media systems, and all associated peripheral equipment
- Diagnose and resolve media system problems.
- Diagnose, troubleshoot, and resolve hardware, software, or other network and system problems, and replace defective components when necessary.
- Implement and provide technical support for voice services and equipment, such as private branch exchange, voice mail system, and telecom system.
- Maintain an inventory of parts for emergency repairs.
- Maintain logs related to network functions, as well as maintenance and repair records.
- Directs technical support personnel in the set up and maintenance of ITV and multi-media equipment to meet College needs.
- Maintains updated awareness of developments in telecommunications, video conferencing, multi-media equipment and applicable telecommunications networking concepts.
- Directs vendors and assists with the installation and maintenance of the phone systems, voicemail and call accounting at all locations.

Blue Mountain Community College, Pendleton, Oregon

Telecommunications Coordinator September 2000 - June 2010

- Installation, maintenance, and operation of the college's telephone equipment and services, video conferencing systems, and all associated peripheral equipment.
- Oversees and provides technical support for phone, voicemail and call accounting systems at each location
- Directs vendors and assists with the installation and maintenance of the phone systems, voicemail and call accounting at all locations.
- Maintains records of telecommunication services, including voice and wide area network circuits, and audits telecom invoices for accuracies.
- Directs technical support personnel in the set up and maintenance of ITV and multi-media equipment to meet College needs.

Blue Mountain Community College, Pendleton, Oregon

Distance Learning Technician January 1992 - February 2000

- Design, purchase, install and support classroom audio and video equipment to integrate with the satellite and cable video conferencing systems.
- Oversee the installation and support of a cable network delivery system to Eastern Oregon Correctional Institution and Eastern Oregon Psychiatric Center.

- Install and support a cable distribution system on the campus for delivering satellite teleconferences in various locations.
- Monitor and support classes delivered and received into the college location.
- Diagnose, install, setup and support new phone system, voicemail and call accounting systems

Blue Mountain Community College, Pendleton, Oregon

Audio Visual Technician September 1989 - January 1992

- Scheduled AV setups and video for use in classrooms
- Support, repair, and troubleshoot TV/VCR's, overhead projectors, 16mm projectors and other A/V related equipment.
- Check in and out video tapes and 16mm films as needed for instruction
- Inventory and track locations of all audio and video equipment

Education

Pendleton High School Pendleton, Oregon
High School Diploma, June 1988

Blue Mountain Community College Pendleton, Oregon
Associate of Art, Oregon Transfer, August 2008

Eastern Oregon University, LaGrande, Oregon
Professional Development Plan - BA321 Principles of Management, August 2012

Western Governors University, Salt Lake City, Utah
Bachelors of Science, Information Technology, January 2015 – Present

Certifications

CompTIA Project +